

Report on the UEF Budget 2024

1. The basic figures of the budget 2024 were compiled in summer 2023 when UEF applied for the EC grant 2024. These budget figures were confirmed in the grant agreement with the Commission. The budget is not a detailed budget but only consists of personnel cost, subcontracting cost, travel, accommodation, subsistence equipment, other goods, works and services, financial support to third parties, indirect cost and total cost.

A. Personnel	B. Subcontracting	C.1a Travel	C.1b Accommodation	C.1c Subsistence	C.2 Equipment	C.3 Other goods, works and services	D.1 Financial support to third parties	E. Indirect costs (n/a for OG)
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The total cost is 400.000 Euro and the granted amount is 320.000 Euro, which is 80% of the total. We have received 80% of the 80% which 256.000 Euro already.

2. This is the framework where we have to establish a detailed budget 2024.
3. Most important is the figure on personnel cost which is 220.000 Euro. Unfortunately, this sum was decided before the new structure of the secretariat was discussed and decided, therefore we had to squeeze our ideas of necessary staff members into the financial limits. This includes a full-time coordinator/director and a grant manager officer and a part time staff member for finances and administration + fund-raising (plus the policy officer and the communication consultant). We reckon, the ideal number of staff members would be 6 people but according to our budget limitations we settle now with 4 ½ staff members (including the freelancer). If we realise during the year that we need more staff, we must negotiate with the commission on shifting money from other budget positions into personnel. It is impossible to increase the grant during the year. The total

grant amount is fixed. We also calculated an increase in salaries of about 25%.

4. We also have included volunteer value of 31.000 Euro. This amount is inserted in the budget in cost and revenues as well because there is no money flowing. Volunteer value is a cost position in order to receive 80% in the grant which has the effect like a donation of 24.800 Euro. This financial instrument was introduced by the commission to help funded organisation to provide their co-financing share.
5. The purchase cost (section 3) is 155.300 Euro. 30.500 is travel, accommodation and subsistence and 3.500 office equipment. This leaves 121.300 Euro for "other goods, works and services" with 18.500 for office rent and 13.750 for consumables and supply.
6. This leaves 89.050 Euro for activities. The question was how detailed we should specify these activities. Activities are specified in the grant agreement in work packages which define the activities. Any change has to be reported to the Commission immediately and has to be approved. If we have a very detailed budget, we also have to change the budget. If we have more room to manoeuvre we are able to respond quicker to request for cooperation in events. Knowing from experience during the election campaign for the European elections there will be a lot of last-minute requests for activities or cooperations therefore it would be good if the FC would give us leeway in the budget for quick adjustments and changes. The present budget is a compromise to provide leeway and the wish of the coordinator to have a detailed budget for a closer budget surveillance.
7. We also had to include some non-eligible cost. We had to include the repayment for the audit 2017 and 2018 of 26.000 Euro. This repayment was budgeted in 2023 already but we did not receive the debit note for repayment in 2023 therefore the payment had to be shifted in the 2024 budget but reduces the deficit in 2023. We can only hope that during the year there are no expenses appearing that are non-eligible but unavoidable.

8. In own revenues we are expecting the grant of 320.000 and membership fees of 37.000 Euro. Together with volunteer value of 31.000 and participation fees of 5.000 Euro. In order to balance our budget we need 39.300 Euro which we split in 13.300 as donation and 26.000 as partnerships with the effect of donations.

9. Budget 2024:

Total costs: 432.300 - Non-eligible: 26.000.

Total Revenues: 432.300, including donations: **39.300.**

Roland Hühn, 30.12.2023

Treasurer